

By-Laws

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS, AS AMENDED APRIL 1995

Article I

Name

- Section 1. The name of this organization shall be League of Women Voters of Appleton, hereinafter referred to in these bylaws as LWV Appleton, or as the League. This local League is an integral part of the League of Women Voters of the United States, hereinafter referred to in these bylaws as LWWUS, and of the League of Women Voters of Wisconsin.

Article II

Purposes and Policy

- Section 1. Purposes. The purposes of LWV Appleton shall be to promote political responsibility through informed and active participation of citizens in government, and to act on selected government issues.
- Section 2. Political Policy. The League shall not support or oppose any political party or any candidate.

Article III

Membership

- Section 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Section 2. Types of Membership. A. Voting Members. Citizens at least eighteen years of age who join LWV Appleton shall be voting members of the local and state Leagues of their place of joining and of the LWWUS; (1) those who reside outside the area of any local League may join a local League or shall be state members-at-large; (2) those who make a lump-sum life membership payment to the LWWUS shall be paid life members and those who have been members of the League for fifty years or more shall be honorary life members excused from the payment of dues.
- B. Associate Members. All others who join the League shall be associate members.

Article IV
Officers

- Section 1. Enumeration and Election of Officers. The officers of LWV Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary, and a Treasurer, who shall be elected for terms of two years by the general membership at the annual meeting. All officers except the treasurer shall take office immediately following the annual meeting. The treasurer shall take office on July 1. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
- Section 2. The President. The President shall have such powers of supervision and management as customarily pertain to the office; shall preside at all meetings of the organization and the board, or designate another person to do so; shall be, ex officio, a member of all committees except the nominating committee; may sign or endorse checks, drafts and notes in the absence of the treasurer; and shall perform such other duties as the board may direct. In the event of the absence, disability, resignation or death of the president, the vice-presidents, in order of their rank, shall assume the office. If no vice-president is able to serve as president, the board shall fill the vacancy from among the elected directors.
- Section 3. The Vice-Presidents. The vice-presidents shall perform such duties as the president and board shall direct.
- Section 4. The Secretary. The secretary shall keep minutes of the meetings of the membership and of the board; shall notify all officers and directors of their election; shall sign with the president all contracts and other instruments when so authorized by the board; and shall perform such other duties as the president and board shall direct.
- Section 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies; shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in the case of extraordinary expense, upon order of the board; and shall present statements to the board at their regular meetings and an annual report to the annual meetings. The books of the Treasurer shall be audited annually prior to the annual meeting.

LWV Appleton Bylaws

- Section 6. Officers of LWV Appleton may be elected to the same office for no more than two consecutive terms.

Article V Board of Directors

- Section 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more of the directors shall be elected by the general membership at each annual meeting, and shall serve for a term of two years or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding the number of elected directors, as they deem necessary to carry on the work of the League. The terms of office for the appointed directors shall be one year and shall expire at the conclusion of the next annual meeting. All State Board members, who are members of LWV Appleton, may be invited by the local board to be additional members of the Board of Directors by virtue of their State offices.
- Section 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in LWV Appleton as a voting member.
- Section 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next annual meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Section 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the National Convention, State Convention, and the annual meeting. The board shall create and designate such special committees as it may deem necessary.

LWV Appleton Bylaws

- Section 5. Executive Committee. The board shall appoint four elected members from its own body who, together with the President, shall act as the Executive Committee for the board between regular meetings, provided that the action taken shall be presented to the board for ratification at its next meeting.
- Section 6. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The President may call a special meeting upon the written request of five members of the board.
- Section 7. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

Article VI Meetings

- Section 1. Membership Meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Section 2. Annual Meeting. The annual meeting shall be the regular April membership meeting. The annual meeting shall:
- A. elect officers, directors, and members of the Nominating Committee;
 - B. adopt a budget;
 - C. adopt a local program for the ensuing year;
 - D. transact such other business as may properly come before it.
- Section 3. Quorum. Fifteen percent of the voting members shall constitute a quorum at all business meetings of LWV Appleton. Absentee or proxy voting shall not be permitted.

LWV Appleton Bylaws

Article VII Nominations and Elections

- Section 1. Nominating Committee. The nominating committee shall consist of five members. The chair and two members, who shall not be members of the board, shall be elected by the annual meeting. Immediately after the annual meeting the board shall appoint two of its members to the committee. Vacancies shall be filled by appointment by the board. This committee shall serve for one year and shall make suggestions to the board for filling vacancies when necessary. Suggestions for nominations for officers and board members may be sent to this committee by any voting member. Nominating committee members may not serve more than two consecutive terms.
- Section 2. Report of Nominating Committee. The report of the nominating committee, containing its nominations for officers and directors and the chair and two members of the next nominating committee, shall be sent to the members one month before the annual meeting. The report of the nominating committee shall be presented to the annual meeting by any voting member. Nominations may be made from the floor immediately thereafter provided the consent of the nominee has been obtained.
- Section 3. Election. Election shall be by ballot except that if there is only one nominee for an office it shall be by voice vote. A majority vote shall constitute an election.

Article VIII Principles and Program

- Section 1. Principles. The Principles are concepts of government adopted by the national convention and supported by the League as a whole. They are the authorizaiton for the adoption of national, state and local program.
- Section 2. Program. The program of LWV Appleton shall consist of action to implement the Principles and those local governmental issues chosen by the annual meeting for concerted study and action as follows:
- A. Voting members may make recommendations to the board at least two months before the annual meeting.

LWV Appleton Bylaws

- B. The board shall consider these recommendations and formulate a proposed program which shall be sent to the members at least one month before the annual meeting.
- C. The annual meeting shall adopt a program by a majority vote. Program recommendations submitted to the board at least two months before the convention but not proposed by the board may be considered by the annual meeting provided that the annual meeting shall order consideration by a majority vote adopt the item by a two-thirds vote.

Section 3. Changes in Program. Changes in the program, in the case of altered conditions, may be made provided that information concerning the proposed change has been sent to all members at least two weeks before a general membership meeting at which the change is to be discussed, and that final action by the membership is taken at a succeeding meeting.

Section 4. Program action. Members may act in the name of LWV Appleton only when authorized to do so by the appropriate board. They may act only in conformity with, and not contrary to, a position taken by LWV Appleton, LWV Wisconsin, and LWVUS.

Article IX Financial Administration

Section 1. Fiscal Year. The fiscal year of LWV Appleton shall be from July 1 to June 30 of each year.

Section 2. Dues. Annual dues approved by the membership as part of the budget shall be payable the first day of October. Any member who fails to pay the dues by January 1st shall be dropped from the membership rolls.

Section 3. Budget. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the local League for the ensuing fiscal year.

LWV Appleton Bylaws

Section 4. **Budget Committee.** The budget shall be prepared by a committee which shall be appointed for that purpose at least two months before the annual meeting. The President (may vote), the Treasurer, the Finance Drive Chairman, and two members from the membership shall serve on the committee. One from membership shall be the chairman. The proposed budget shall be submitted to the Board of Directors, and shall be sent to all members one month before the annual meeting.

Section 5. **Distribution of Funds on Dissolution.** In the event of the dissolution of LWV Appleton all moneys and securities which may at the time be owned by or under the control of LWV Appleton shall be paid to LWV Wisconsin after the state and national per member payments and other obligations have been met. All other property of whatsoever nature, whether real, personal, or mixed which may at the time be owned or under the control of LWV Appleton shall be disposed of to such person, organization, or corporation for such public, charitable or educational use and purposes as the board in its absolute discretion may designate.

Article X Convention and Council

Section 1. **National Convention.** The Board of Directors, at a meeting before the date on which the names of the delegates must be sent to the national office, shall select delegates to the national convention in the number allotted LWV Appleton under the provisions of the bylaws of LWVUS.

Section 2. **State Convention.** The Board of Directors, at a meeting before the date on which the names of the delegates must be sent to the state office, shall select delegates to the state convention in the number allotted LWV Appleton under the provisions of the bylaws of LWV Wisconsin.

Section 3. **State Council.** The Board of Directors, at a meeting before the date on which the names of delegates must be sent to the state office, shall select delegates to that Council in the number allotted LWV Appleton under the provisions of the bylaws of LWV Wisconsin.

**Article XI
Parliamentary Authority**

Section 1. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the organization in all cases to which they are applicable and not inconsistent with these bylaws.

**Article XII
Amendments**

Section 1. These bylaws may be amended by a two-thirds vote of the voting members at the annual meeting provided that the proposed amendments were submitted to the membership in writing at least one month in advance of the meeting.

League of Women Voters of Appleton, Wisconsin

Bylaws

Article I

Name

- Section 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and the League of Women Voters of Wisconsin.

Article II

Purpose and Policy

- Section 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government and to act on selected government issues.
- Section 2. Political Policy. The League shall not support or oppose any political party or any candidate.

Article III

Membership

- Section 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Section 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.
- A. Voting members shall be those citizens of voting age at least 18 years of age who are enrolled in the League of Women Voters of Appleton.
 - B. Associate members shall be all other members of the League of Women Voters of Appleton.
 - C. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be

collected and all privileges will be retained as a voting member.

Article IV
Board of Directors

- Section 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more of the directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding the number of elected Directors, as they deem necessary to carry on the work of the League. The terms of office for the appointed directors shall be one year and shall expire at the conclusion of the next Annual Meeting. All State Board members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.
- Section 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in the League of Women Voters of Appleton as a voting member.
- Section 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.
- Section 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as

the Executive Committee for the Board between regular meetings, provided that the action taken shall be presented to the Board for ratification at its next meeting.

- Section 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The President may call a special meeting upon the request of five members of the Board.
- Section 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V Officers

- Section 1. Enumeration and Election of Officers. The officers of the League of Women Voters of Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
- Section 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. The President may, in the absence of the Treasurer, sign or endorse checks, drafts, and notes. The President shall be, ex officio, a member of all committees except the Nominating Committee and shall have such usual power of supervision and management as may pertain to the office of the President and perform other duties as may be designated by the Board.
- Section 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.
- Section 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers

and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.

Section 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies; shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in the case of extraordinary expense, upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report to the Annual Meetings. The books of the Treasurer shall be audited annually prior to the Annual Meeting.

Section 6. Local League officer may be elected to the same office for no more than two consecutive terms.

ARTICLE VI Financial Administration

Section 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on July 1 of each year provided that this bylaw shall not be of full force and effect until July 1, 1993 and that the fiscal year beginning April 1, 1993 shall terminate on June 30, 1993.

Section 2. Dues. Annual dues approved by the membership as part of the budget shall be payable the first day of October. Any member who fails to pay the dues by January 1st shall be dropped from the membership rolls.

Section 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.

Section 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman, and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

- Section 1. Membership Meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Section 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. elect officer, directors, and members of the Nominating Committee.
 - B. adopt an adequate budget.
 - C. adopt a local program for the ensuing year.
 - D. transact such other business as may properly come before it.
- Section 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum at all business meetings of the League of Women Voters of Appleton.

ARTICLE VIII Nominations and Elections

- Section 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, only two of whom shall be members of the Board of Directors. Three members of the Nominating Committee shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The Chair of the Nominating Committee shall not be a member of the Board of Directors. The other members shall be appointed by the Board of Directors following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Offices and Directors may be sent to this Committee by any voting member.
- Section 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member providing the consent of the nominee shall have been secured.
- Section 3. Elections. The election shall be by ballot, provided that when there is but one nominee for

each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX Program

Section 1. Authorization. The governmental principles adopted by the National Convention, and supported by the League as a whole, constitute the authorization for adoption of the program.

Section 2. Program. The Program of the League of Women Voters of Appleton shall consist of: a) action to implement the principles of the League of Women Voters of the United States, and b) those local governmental issues chosen for concerted study and action.

Section 3. Action by the Annual Meeting. The Annual Meeting shall act upon the Program using the following procedures:

- A. The Board of Directors shall consider the recommendations sent in by voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
- B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
- C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
- D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.
- E. Changes in the Program, in the case of altered conditions, may be made provided that: (1) information concerning the proposed changes has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is to be discussed, and (2)

final action by the membership is taken at a succeeding meeting.

- Section 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X
Convention and Council

- Section 1. National Convention. The Board of Directors at a meeting before the date on which the names of the delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.

- Section 2. State Convention. The Board of Directors at a meeting before the date on which the names of the delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

- Section 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI
Parliamentary Authority

- Section 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII
Amendments

- Section 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

MAY, 1994

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS

April 1991

ARTICLE I

Name

Section 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

Section 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.

Section 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

Section 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Section 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.

A. Voting members shall be those citizens of voting age at least 18 years of age who are enrolled in the League of Women Voters of Appleton.

B. Associate members shall be all other members of the League of Women Voters of Appleton.

C. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be collected and all privileges will be retained as a voting member.

ARTICLE IV

Board of Directors

Section 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League,

BYLAWS

Article IV continued

six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding the number of elected Directors, as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be one year and shall expire at the conclusion of the next Annual Meeting. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

Section 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in the League of Women Voters of Appleton as a voting member.

Section 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.

Section 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.

Section 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The President may call a special meeting upon the request of five members of the Board.

Section 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V Officers

Section 1. Enumeration and Election of Officers. The officers of the League of Women Voters of Appleton shall be a President, a First Vice

BYLAWS

Article V continued

President, a Second Vice President, a Secretary and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.

- Section 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. The President may, in the absence of the Treasurer, sign or endorse checks, drafts, and notes. The President shall be, ex officio, a member of all committees except the Nominating Committee and shall have such usual power of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.
- Section 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.
- Section 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.
- Section 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies; shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report to the Annual Meetings. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Section 6. Local League officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI
Financial Administration

- Section 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Section 2. Dues. Annual dues approved by the membership as part of the budget shall be payable the first day of October. Any member who fails to pay the dues by January 1st shall be dropped from the membership rolls.
- Section 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Section 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman, and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

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- Section 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. elect officers, directors, and members of the Nominating Committee.
 - B. adopt an adequate budget.
 - C. adopt a local program for the ensuing year.
 - D. transact such other business as may properly come before it.
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ARTICLE VIII
Nominations and Elections

- Section 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, only two of whom shall be members of the Board of Directors. Three members of the Nominating Committee shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The Chair of the Nominating Committee shall not be a member of the Board of Directors.

BYLAWS

Article VIII continued.

The other members shall be appointed by the Board of Directors following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.

Section 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting member providing the consent of the nominee shall have been secured.

Section 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX

Program

Section 1. Authorization. The governmental principles adopted by the National Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.

Section 2. Program. The Program of the League of Women Voters of Appleton shall consist of: a) action to implement the principles of the League of Women Voters of the United States, and b) those local governmental issues chosen for concerted study and action.

Section 3. Action by the Annual Meeting. The Annual Meeting shall act upon the Program using the following procedures:

- A. The Board of Directors shall consider the recommendations sent in by voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
- B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
- C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
- D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting

BYLAWS

Article IX continued

provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.

- E. Changes in the Program, in the case of altered conditions, may be made provided that: (1) information concerning the proposed changes has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.

Section 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X Conventions and Council

Section 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.

Section 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

Section 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI Parliamentary Authority

Section 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII Amendments

Section 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS

April, 1979

ARTICLE I

Name

- Sec. 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.

- Sec. 2. Political Policy. The League shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

- Sec. 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.

- A. Voting members shall be those citizens of voting age at least 18 years of age, who are enrolled in the League of Women Voters of Appleton.
- B. Associate members shall be all other members of the League of Women Voters of Appleton.
- C. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be collected and all privileges will be retained as a voting member.

ARTICLE IV

Board of Directors

- Sec. 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding the number of elected Directors, as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be one year and shall expire at the conclusion of the next Annual Meeting. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

BYLAWS

Article IV cont.

- Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in the League of Women Voters of Appleton as a voting member.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the national Convention, state Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting, and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. The President may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. The President shall be, ex officio, a member of all committees except the Nominating Committee and shall have such usual power of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.
- Sec. 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.

BYLAWS

Article V cont.

- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies; shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report to the Annual Meetings. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable September 1 through the 30th. A 2-month grace period shall ensue after which any member failing to pay dues shall be dropped from the membership rolls on December 1. New members joining after January 1 shall pay dues prorated on the basis of the number of months remaining in the year until September 1.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman, and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

ARTICLE VII Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. elect officers, directors, and members of the Nominating Committee.
 - B. adopt an adequate budget.
 - C. adopt a local Program for the ensuing year.
 - D. transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum at all business meetings of the League of Women Voters of Appleton.

BYLAWS

Article V cont.

- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies; shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report to the Annual Meetings. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
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ARTICLE VI Financial Administration

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- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable on the first day of the anniversary month of the member's joining the League. Any member who fails to pay the dues within two months after they become payable shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman, and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

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- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum at all business meetings of the League of Women Voters of Appleton.

ARTICLE VIII
Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, two of whom shall be members of the Board of Directors. The chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.
- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of these qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX
Program

- Sec. 1. Authorization. The governmental principles adopted by the national Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.
- Sec. 2. Program. The Program of the League of Women Voters of Appleton shall consist of: a) action to implement the principles of the League of Women Voters of the United States, and b) those local governmental issues chosen for concerted study and action.
- Sec. 3. Action by the Annual Meeting. The Annual Meeting shall act upon the Program using the following procedures:
- A. The Board of Directors shall consider the recommendations sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
 - B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
 - C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
 - D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.

BYLAWS

Article IX cont.

- E. Changes in the Program, in the case of altered conditions, may be made provided that: (1) information concerning the proposed changes has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.

- Sec. 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X Conventions and Council

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.
- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.
- Sec. 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII Amendments

- Sec. 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS

April, 1979

ARTICLE I

Name

- Sec. 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government and to act on selected governmental issues.

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ARTICLE III

Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

- Sec. 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.

- A. Voting members shall be those citizens of voting age at least 18 years of age, who are enrolled in the League of Women Voters of Appleton.
- B. Associate members shall be all other members of the League of Women Voters of Appleton.
- C. Life membership may be granted to any voting member of the League of Women Voters who attains 50 years as a member of the League of Women Voters of the United States. No further dues will be collected and all privileges will be retained as a voting member.

ARTICLE IV

Board of Directors

- Sec. 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding the number of elected Directors, as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be one year and shall expire at the conclusion of the next Annual Meeting. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

BYLAWS

Article IV cont.

- Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in the League of Women Voters of Appleton as a voting member.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the national Convention, state Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
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- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting, and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
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BYLAWS

Article V cont.

- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.
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ARTICLE VIII
Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, two of whom shall be members of the Board of Directors. The chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
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ARTICLE IX
Program

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BYLAWS

Article IX cont.

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- Sec. 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X Conventions and Council

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.
- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.
- Sec. 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII Amendments

- Sec. 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS

April, 1976

ARTICLE I

Name

- Sec. 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.

- Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.
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 - B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

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Article IV cont.

- Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless currently enrolled in the League of Women Voters of Appleton as a voting member.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the national Convention, state Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V
Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting, and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. The President may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. The President shall be, ex officio, a member of all committees except the Nominating Committee and shall have such usual power of supervision and

Article V cont.

management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

- Sec. 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors; shall notify all Officers and Directors of their election; shall sign, with the President, all contracts and other instruments when so authorized by the Board; and shall perform such other functions as may be incident to the office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due; shall be the custodian of these monies, shall deposit them in a bank designated by the Board of Directors; shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board; and shall present statements to the Board at their regular meetings and an annual report to the Annual Meetings. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI
Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable on the first day of the anniversary month of the member's joining the League. Any member who fails to pay the dues within two months after they become payable shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman, and two members from the membership shall serve on the committee of

BYLAWS

Article VI cont.

the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

ARTICLE VII Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. elect officers, directors, and members of the Nominating Committee.
 - B. adopt an adequate budget.
 - C. adopt a local Program for the ensuing year.
 - D. transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum at all business meetings of the League of Women Voters of Appleton.

ARTICLE VIII Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.

BYLAWS

Article VIII cont.

Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX Program

Sec. a. Authorization. The governmental principles adopted by the national Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.

Sec. 2. Program. The Program of the League of Women Voters of Appleton shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.

Sec. 3. Action by the Annual Meeting. The Annual Meeting shall act upon the Program using the following procedures:

- A. The Board of Directors shall consider the recommendations sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
- B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
- C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
- D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.
- E. Changes in the Program, in the case of altered conditions, may be made provided that: (1) information concerning the proposed changes has been sent to all members at least two (2) weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.

Sec. 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

BYLAWS

ARTICLE X Conventions and Council

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.
- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.
- Sec. 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII Amendments

- Sec. 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BYLAWS

As revised April, 1974

ARTICLE I

Name

- Sec. 1. Name. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.

- Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the Principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

- Sec. 1. Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.
- A. Voting members shall be women citizens of voting age.
 - B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

- Sec. 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding the number of elected Directors, as they deem necessary to carry on the work of the League. The terms of office of the appointed Directors shall be one year and shall expire at the conclusion of the next Annual Meeting. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

BYLAWS, as revised April, 1974

Article IV cont.

- Sec. 2. Qualifications. No person shall be elected or appointed or shall continue to serve as an officer, director or representative of this organization unless she is a voting member of the League of Women Voters of Appleton.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a Board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the Program as adopted by the national Convention, state Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four elected members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice President, a Second Vice President, a Secretary, and a Treasurer who shall be elected for terms of two (2) years by the general membership at the Annual Meeting, and shall take office immediately. The President, First Vice President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice President shall be elected in even-numbered years.
- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Article V cont.

- Sec. 3. The Vice Presidents. The two Vice Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due. She shall be the custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board. She shall present statements to the Board at their regular meetings and an annual report to the Annual Meeting. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI
Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable on the first day of the anniversary month of the member's joining the League. Any member who fails to pay her dues within two months after they become payable shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the Annual Meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the Annual Meeting.

ARTICLE VII
Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. elect officers, directors, and members of the Nominating Committee.
 - B. adopt an adequate budget.
 - C. adopt a local Program for the ensuing year.
 - D. transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum at all business meetings of the League of Women Voters of Appleton.

ARTICLE VIII
Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The chairman and two members, who shall not be members of the Board, shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers, Directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.
- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX
Program

- Sec. 1. Authorization. The governmental principles adopted by the national Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.
- Sec. 2. Program. The Program of the League of Women Voters of Appleton shall consist of: a) action to protect the right to vote of every citizen, and b) those local governmental issues chosen for concerted study and action.
- Sec. 3. Action by the Annual Meeting. The Annual Meeting shall act upon the Program using the following procedures:
- A. The Board of Directors shall consider the recommendations sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
 - B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
 - C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
 - D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.
 - E. Changes in the Program, in the case of altered conditions, may be made provided that: (1) information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.
- Sec. 4. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X
Conventions and Council

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of the United States.

BYLAWS, as revised April, 1974

Article X cont.

- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.
- Sec. 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the Bylaws of the League of Women Voters of Wisconsin.

ARTICLE XI
Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Newly Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these Bylaws.

ARTICLE XII
Amendments

- Sec. 1. Amendments. These Bylaws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BY-LAWS

As revised April, 1970

ARTICLE I

Sec. 1 The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Sec. 1 Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2 Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

Sec. 1 Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.

Sec. 2 Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.

A. Voting members shall be women citizens of voting age.

B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

Sec. 1 Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting, and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding the number of elected directors, for terms of one year, as they deem necessary to carry on the work of the League. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

Article IV cont.

- Sec. 2. Qualifications. No person shall serve or continue to serve on the Board of Directors or as a representative of this organization unless she is a voting member of the League of Women Voters of Appleton.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four ¹⁹⁷² ~~members~~ ^{amend-} from its ^{shall} own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call a special meeting of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V
Officers

- Sec. 1 Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice-President, a Second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two (2) years, by the general membership, at the annual meeting, and shall take office immediately. The President, First Vice-President and Secretary shall be elected in odd-numbered years. The Treasurer and Second Vice-President shall be elected in even-numbered years.
- Sec. 2 The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Article V cont.

- Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice-President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due. She shall be the custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board. She shall present statements to the Board at their regular meetings and an annual report to the Annual Meeting. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI
Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable on the first day of the anniversary month of the member's joining the League. Any member who fails to pay her dues within two months after they become payable shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the annual meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the annual meeting.

ARTICLE VII

Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. Elect officers, directors, and members of the Nominating Committee.
 - B. Adopt an adequate budget.
 - C. Adopt a local program for the ensuing year.
 - D. Transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum.

ARTICLE VIII

Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The Chairman and two members shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for officers, directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nomination Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.
- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX

Program

- Sec. 1. Authorization. The governmental principles adopted by the National Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.
- Sec. 2. Program. The Program of the League of Women Voters of Appleton shall consist of those local governmental issues chosen for concerted study and action.
- Sec. 3. The Annual Meeting shall act upon the Program using the following procedures:
- A. The Board of Directors shall consider the recommendation sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
 - B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
 - C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
 - D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.
 - E. Changes in the program, in the case of altered condition may be provided that: (1) information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.
- Sec. 4. Every six years the Board shall review the Continuing Responsibilities and submit to the membership its recommendations for keeping them current, using the regular procedure for amendment. The local Continuing Responsibilities were first adopted by the LWV of Appleton in 1958.
- Sec. 5. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X

Conventions and Council

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of the United States.
- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of Wisconsin.
- Sec. 3. State Council. The Board of Directors at a meeting before the date on which the name of delegates must be sent to the State Office shall select delegates to that Council in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of Wisconsin, Inc.

ARTICLE XI

Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

ARTICLE XII

Amendments

- Sec. 1. Amendments. These By-Laws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BY-LAWS

As revised April, 1968

ARTICLE I

- Sec. 1 The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of The League of Women Voters of Wisconsin.

ARTICLE II

- Sec. 1 Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.
- Sec. 2 Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the principles of the League of Women Voters of the United States. It shall not support or oppose any political party or any candidate.

ARTICLE III

Membership

- Sec. 1 Eligibility. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2 Types of Membership. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members.
- A. Voting members shall be women citizens of voting age.
 - B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

- Sec. 1 Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) Officers of the League, six (6) or more elected directors, and appointed directors not to exceed the number of elected directors. Three (3) or more directors shall be elected by the general membership at each Annual Meeting, and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding the number of elected directors, for terms of one year, as they deem necessary to carry on the work of the League. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

Article IV cont.

- Sec. 2. Qualifications. No person shall serve or continue to serve on the Board of Directors or as a representative of this organization unless she is a voting member of the League of Women Voters of Appleton.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four members from its own body who, together with the President, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call a special meeting of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice-President, a Second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two (2) years, by the general membership, at the annual meeting, and shall take office immediately. The President, First Vice-President and Secretary shall be elected in even-numbered years. The Treasurer and Second Vice-President shall be elected in odd-numbered years.
- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.

Article V cont.

- Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice-President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due. She shall be the custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board. She shall present statements to the Board at their regular meetings and an annual report to the Annual Meeting. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI

Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. Annual dues approved by the membership as part of the budget shall be payable on the first day of the anniversary month of the member's joining the League. Any member who fails to pay her dues within two months after they become payable shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the annual meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the annual meeting.

ARTICLE VII

Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular April membership meeting. The Annual Meeting shall:
- A. Elect officers, directors, and members of the Nominating Committee.
 - B. Adopt an adequate budget.
 - C. Adopt a local program for the ensuing year.
 - D. Transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum.

ARTICLE VIII

Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The Chairman and two members shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for officers, directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nomination Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.
- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX

Program

- Sec. 1. Authorization. The governmental principles adopted by the National Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.
- Sec. 2. Program. The Program of the League of Women Voters of Appleton shall consist of those local governmental issues chosen for concerted study and action.
- Sec. 3. The Annual Meeting shall act upon the Program using the following procedures:
- A. The Board of Directors shall consider the recommendation sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
 - B. The Proposed Program shall be sent to all members one month before the Annual Meeting.
 - C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
 - D. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that:
(1) the Annual Meeting shall order consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.
 - E. Changes in the program, in the case of altered condition may be provided that: (1) information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.
- Sec. 4. Every six years the Board shall review the Continuing Responsibilities and submit to the membership its recommendations for keeping them current, using the regular procedure for amendment. The local Continuing Responsibilities were first adopted by the LWV of Appleton in 1958.
- Sec. 5. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X

Conventions

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of the United States.

Article X, cont.

- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of Wisconsin.

ARTICLE XI

Parliamentary Authority

- Sec. 1. Parliamentary Authority. The rules contained in "Roberts Rules of Order, Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

ARTICLE XII

Amendments

- Sec. 1. Amendments. These By-Laws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BY-LAWS

As revised March, 1961

ARTICLE I

- Sec. 1. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.
- Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the principles of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III

Membership

- Sec. 1. How Composed. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members. Any person who subscribes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership.
- A. Voting members shall be women citizens of voting age.
 - B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

- Sec. 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) elected directors, and ~~not more than six (6) appointed directors.~~ Three (3) directors shall be elected by the general membership at each Annual Meeting, and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional directors, ~~not more than~~ ^{the number} ~~exceeding ten~~ for terms of one year, as they deem necessary to carry on the work of the League. All State Board Members, who are members of the League of Women Voters of Appleton, may be invited by the Local Board to be additional members of the Board of Directors by virtue of their State offices.

Article IV Cont.

- Sec. 2. Qualifications. No person shall serve or continue to serve on the Board of Directors or as a representative of this organization unless she is a voting member of the League of Women Voters of Appleton.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four members from its own body who, together with the president, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice-President, a Second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two (2) years, by the general membership, at the annual meeting, and shall take office immediately. The President, First Vice-President and Secretary shall be elected in even-numbered years. The Treasurer and Second Vice-President shall be elected in odd-numbered years.

Article V Cont.

- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.
- Sec. 3. The Vice-Presidents. The two Vice-Presidents; in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office for the time such absence or disability shall last or until the term of the President expires. In the event that neither Vice-President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all monies due. She shall be the custodian of these monies, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same in accordance with the budget or, in case of extraordinary expense, upon order of the Board. She shall present statements to the Board at their regular meetings and an annual report to the Annual Meeting. The books of the Treasurer shall be audited annually prior to the Annual Meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI

Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. The annual dues approved by the membership as part of the budget shall be payable April 1st. Any member who fails to pay her dues within six (6) months, i.e. by the October meeting shall be dropped from the membership rolls.

Article VI Cont.

- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the annual meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the Annual Meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the annual meeting.

ARTICLE VII

Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular March membership meeting. The Annual Meeting shall:
- A. Elect officers, directors, and members of Nominating Committee.
 - B. Adopt an adequate budget.
 - C. Adopt a local program for the ensuing year.
 - D. Transact such other business as may properly come before it.
- Sec. 3. Quorum. Five (5) voting members other than the Board of Directors shall constitute a quorum.

ARTICLE VIII

Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The Chairman and two members shall be elected at the Annual Meeting. Nominations for these offices shall be made by the Nominating Committee. The other members shall be appointed by the Board of Directors immediately following the Annual Meeting. Any vacancy on the Nominating Committee shall be filled by the Board of Directors. This committee shall serve for one year and make suggestions to the Board for replacements when necessary. Suggestions for nominations for Officers and Directors may be sent to this Committee by any voting member.

Article VIII, Cont.

Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for officers, directors, and the members of the succeeding Nominating Committee shall be sent to all members one month before the date of the Annual Meeting. The report of the Nomination Committee shall be presented to the Annual Meeting. Immediately following the presentation of this report, nominations may be made from the floor by any voting members providing the consent of the nominee shall have been secured.

Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX

Program

Sec. 1. Authorization. The governmental principles adopted by the National Convention, and supported by the League as a whole, constitute the authorization for adoption of Program.

Sec. 2. Program. The program of the League of Women Voters of Appleton shall consist of Current Agenda and Continuing Responsibilities as hereinafter defined.

- a. The Current Agenda shall consist of such current local governmental issues as the membership shall choose for concerted action.
- b. The continuing responsibilities shall consist of those positions of local governmental issues to which the League of Women Voters of Appleton has given sustained attention and on which it may continue to act.

Sec. 3. The Annual Meeting shall act upon the Program using the following procedures:

- a. The Board of Directors shall consider the recommendation sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Program.
- b. The Proposed Program shall be sent to all members one month before the Annual Meeting.
- c. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Program as presented to the Annual Meeting by the Board of Directors.
- d. Recommendations for Program submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that: (1) the Annual Meeting shall order

BY-LAWS, as revised March, 1961

Article IX, Sec. 3 Cont.

consideration by a majority vote and (2) the Annual Meeting shall adopt the item by a two-thirds vote.

- e. Changes in the program, in the case of altered condition may be provided that: (1) information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed, and (2) final action by the membership is taken at a succeeding meeting.

Sec. 4. Every six years the Board shall review the Continuing Responsibilities and submit to the membership its recommendations for keeping them current, using the regular procedure for amendment. The local Continuing Responsibilities were first adopted by the LWV of Appleton in 1958.

Sec. 5. Member Action. Members may act in the Name of the League of Women Voters only when authorized to do so by the proper Board of Directors.

ARTICLE X

Conventions

Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of the United States.

Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of Wisconsin.

ARTICLE XI

Parliamentary Authority

Sec. 1. Parliamentary Authority. The rules contained in Roberts "Rules of Order, Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

ARTICLE XII

Amendments

Sec. 1. Amendments. These By-Laws may be amended by a two-thirds vote of the voting members present and voting at the Annual Meeting, provided the amendments were submitted to the membership in writing at least one month in advance of the meeting.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BY-LAWS

As revised December, 1958

ARTICLE I

Sec. 1. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the Platform of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III

Membership

Sec. 1. How Composed. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members. Any person who contributes to the purpose and policy of the League shall be eligible for membership.

Sec. 2. Types of Membership. A. Voting members shall be women citizens of voting age.
B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

Sec. 1. Number, Manner of Selection, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) elected directors, and not more than six (6) appointed directors. Three (3) directors shall be elected by the general membership at each Annual Meeting, and shall serve for a term of two (2) years or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding six, for terms of one year, as they deem necessary to carry on the work of the League. All elected State Board Members shall be additional members of the Board of Directors by virtue of their State offices.

Article IV Cont.

- Sec. 2. Qualifications for All Elective Offices. No person shall be elected to serve as an officer, director, or representative of this organization unless she is a voting member of the League of Women Voters of Appleton.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention, State Convention, and the Annual Meeting. The Board shall create and designate such special committees as it may deem necessary. The Board shall appoint four members from its own body who, together with the president, shall act as an Executive Committee for the Board between regular meetings, provided that any action taken shall be presented to the Board for ratification at its next meeting.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the League of Women Voters of Appleton shall be a President, a First Vice-President, a Second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of two (2) years, by the general membership, at the annual meeting, and shall take office immediately. The President, First Vice-President and Secretary shall be elected in even-numbered years. The Treasurer and Second Vice-President shall be elected in odd-numbered years.

Article V Cont.

- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She may, in the absence or disability of the Treasurer, sign or endorse checks, drafts, and notes. She shall be, ex officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President and perform such other duties as may be designated by the Board.
- Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, death, resignation or disability of the President, possess all the powers and perform all the duties of that office. In the event that neither Vice-President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all moneys due. She shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same only (in accordance with the budget or in case of extraordinary expense) upon order of the Board. She shall present statements to the Board at their regular meetings and at each regular meeting. The books of the Treasurer shall be audited annually prior to the annual meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI

Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters of Appleton shall commence on the first day of April in each year.
- Sec. 2. Dues. The amount of the annual dues shall be determined at the April meeting of the new Board of Directors, and shall be due and payable at the regular membership meeting. Any member who fails to pay her dues within six (6) months, i.e. by the October meeting shall be dropped from the membership rolls.

Article VI Cont.

- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the annual meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the annual meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman. The proposed budget shall be sent to all members one (1) month before the annual meeting.

ARTICLE VII

Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors. Five (5) voting members other than the Board of Directors shall constitute a quorum.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular March membership meeting. The Annual Meeting shall:
- A. Elect officers, directors, and members of Nominating Committee.
 - B. Adopt an adequate budget.
 - C. Adopt a local current agenda for the ensuing year.
 - D. Transact such other business as may properly come before it.

ARTICLE VIII

Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist of five (5) members, not more than two (2) of whom shall be members of the Board of Directors. The Chairman and two members shall be elected at the annual meeting. Nominations for these offices shall be made by the nominating committee. The other members shall be appointed by the Board of Directors immediately following the annual meeting. This committee shall serve for one year and make suggestions to the Board for replacements when necessary.
- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for officers and directors, and the members of the succeeding nominating committee shall be presented at the

February meeting of the general membership, one month before the date of the Annual Meeting. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been obtained.

- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election. Absentee or proxy votes shall not be permitted.

ARTICLE IX

Action

- Sec. 1. Member Action. Members may act in the name of the League of Women Voters of the United States only when specifically authorized to do so by the Board of Directors.
- Sec. 2. Local League Action. The League of Women Voters of Appleton may act only in conformity with, or not contrary to, the position taken by the League of Women Voters of the United States as stated in the Platform.
- Sec. 3. Current Agenda. The Current Agenda shall be limited to such local governmental issues as the membership shall choose for action in the following manner:
- A. The Board of Directors shall consider the recommendations sent in by the voting members two months prior to the Annual Meeting and shall formulate a Proposed Current Agenda.
 - B. The Proposed Current Agenda shall be sent to all members one month before the Annual Meeting.
 - C. A majority vote of voting members present and voting at the Annual Meeting shall be required for adoption of subjects in the Proposed Current Agenda as presented to the Annual Meeting by the Board of Directors.
 - D. Recommendations for Current Agenda submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that:
 - 1. The Annual Meeting shall order consideration by a majority vote and
 - 2. The Annual Meeting shall adopt the item by a two-thirds vote.

Article IX, Sec. 3 Cont.

- E. Changes in the Current Agenda, in the case of altered conditions, may be made provided that:
 - 1. Information concerning the proposed changes has been sent to all members at least two weeks prior to a general membership meeting at which the change is to be discussed and
 - 2. Final action by the membership is taken at a succeeding meeting.
- F. Continuing Responsibilities. Continuing Responsibilities shall be determined at the annual meeting. They shall be those positions on local governmental issues to which the League of Women Voters of Appleton has given sustained attention, and on which it may continue to act.
 - 1. The Continuing Responsibilities may be amended by a two-thirds vote of any Annual Meeting, provided notice of the proposed changes shall have been sent to the membership one month prior to the meeting.
 - 2. Changes submitted by voting members two months prior to the Annual Meeting but not recommended by the Board of Directors may be considered by the Annual Meeting provided that:
 - a. The Annual Meeting shall order consideration by a majority vote and
 - b. The Annual Meeting shall adopt the item by a two-thirds vote.
 - 3. Every six years the Board shall review the Continuing Responsibilities and submit to the membership its recommendations for keeping them current, using the regular procedure for amendment.

ARTICLE X

Conventions

- Sec. 1. National Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the national office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of the United States.
- Sec. 2. State Convention. The Board of Directors at a meeting before the date on which the names of delegates must be sent to the State Office shall select delegates to that Convention in the number allotted the League of Women Voters of Appleton under the provisions of the By-Laws of the League of Women Voters of Wisconsin.

LEAGUE OF WOMEN VOTERS OF APPLETON, WISCONSIN

BY-LAWS

As revised February, 1951

ARTICLE I

- Sec. 1. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

- Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.
- Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the Platform of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III

Membership

- Sec. 1. How Composed. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members. Any person who contributes to the purpose and policy of the League shall be eligible for membership.
- Sec. 2. Types of Membership.
- A. Voting members shall be women citizens of voting age.
 - B. Associate members shall be all other members.

ARTICLE IV

Board of Directors

- Sec. 1. Number, Manner of Election, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) elected directors, and not more than six (6) appointed directors. Six directors shall be elected by the general membership at each Annual Meeting, and shall serve

BY-LAWS, as revised February, 1951

Article IV, Sec. 1 Cont.

for a term of one (1) year or until their successors have been elected and qualified. The elected members shall appoint such additional directors, not exceeding six, for terms of one year, as they deem necessary to carry on the work of the League. All elected State Board Members shall be additional members of the Board of Directors by virtue of their State offices.

- Sec. 2. Qualifications for All Elective Offices. No person shall be elected to serve as an officer, director, or representative of this organization unless she is a voting member of the League of Women Voters of Appleton, and has attended at least two-thirds (2/3) of the League activities for the previous year. Appointed Directors may be new members.
- Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.
- Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention and the State Convention. The Board shall create and designate such special committees as it may deem necessary.
- Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.
- Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

- Sec. 1. Enumeration and Election of Officers. The Officers of the

BY-LAWS, as revised February, 1951

Article V, Sec. 1 Cont.

League of Women Voters of Appleton shall be a President, a first Vice-President, a second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of one year, by the general membership, at the Annual Meeting, and shall take office immediately.

- Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President, and shall perform such other duties as may be designated by the Board.
- Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, death, or disability of the President, possess all the powers and perform all the duties of that office. In the event that neither Vice-President is able to serve in this capacity, the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.
- Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meetings of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may be incident to her office.
- Sec. 5. The Treasurer. The Treasurer shall collect and receive all moneys due. She shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same only upon order of the Board. She shall present statements to the Board at their regular meetings and at each regular membership meeting.
- Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive years (terms).

ARTICLE VI

Financial Administration

- Sec. 1. Fiscal Year. The fiscal year of the League of Women Voters

BY-LAWS, as revised February, 1951

Article VI, Sec. 1 Cont.

of Appleton shall commence on the first day of April in each year.

- Sec. 2. Dues. The amount of the annual dues shall be determined at the April meeting of the new Board of Directors, and shall be due and payable at the regular membership meeting. Any member who fails to pay her dues within six (6) months, i.e., by the October meeting shall be dropped from the membership rolls.
- Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the April meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.
- Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the April meeting to prepare a budget for the ensuing year. The President (may vote), the Treasurer, the Finance Chairman and two members from the membership shall serve on the committee of the budget. One from membership shall be the chairman.

ARTICLE VII

Meetings

- Sec. 1. Membership meetings. There shall be at least four meetings of the membership each year. Time and place shall be determined by the Board of Directors.
- Sec. 2. Annual Meeting. The Annual Meeting shall be the regular March membership meeting. The Annual Meeting shall:
- A. Elect five officers and six directors.
 - B. Transact such other business as may properly come before it.
- Sec. 3. Unit Group Meetings. The minimum number of Unit Group meetings shall be six per year per Unit.

ARTICLE VIII

Nominations and Elections

- Sec. 1. Nominating Committee. The Nominating Committee shall consist

BY-LAWS, as revised February, 1951

Article VIII, Sec. 1 Cont.

of five members, only two of whom shall be members of the Board of Directors. The Board of Directors shall elect this committee at their first meeting in May. This committee shall serve for one year and make suggestions to Board for replacements when necessary.

- Sec. 2. Report of the Nominating Committee and Nominations from the Floor. The report of the Nominating Committee of its nominations for Officers and Directors shall be presented at the February meeting of the general membership, one month before the date of the Annual Meeting. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.
- Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election.

ARTICLE IX

Action

- Sec. 1. Member Action. Members may act in the name of the League of Women Voters of the United States only when specifically authorized to do so by the Board of Directors.
- Sec. 2. Local League Action. The League of Women Voters of Appleton may act only in conformity with, or not contrary to, the position taken by the League of Women Voters of the United States as stated in the Platform.

ARTICLE X

Conventions

- Sec. 1. National Convention. The Board of Directors at its meeting immediately following the "Call to Convention", or immediately preceeding the Convention of the League of Women Voters of the United States, shall select a slate of members eligible to be delegates to that convention in the number allotted to the League of Women Voters of Appleton under the provisions of Article X, Section 4, of the By-Laws of the League of Women Voters of the United States. This slate shall be

BY-LAWS, as revised February, 1951

Article X, Sec. 1 Cont.

presented at the next regular membership meeting. Additional nominations shall be held at the same meeting at which the slate is presented.

Sec. 2. State Convention. The above procedure shall apply to all State Convention delegates.

ARTICLE XI

Parliamentary Authority

Sec. 1. Parliamentary Authority. The rules contained in Roberts "Rules of Order, Revised" shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

ARTICLE XII

Amendments

Sec. 1. Amendments. These By-Laws may be amended by a two-thirds vote of the voting members at any meeting, provided the amendments were submitted to the membership at least one month in advance.

BY LAWS

The League of Women Voters of Appleton, Wisconsin

(Revised February 1947)

Submitted by the By-Laws Committee:

Mrs. Daniel P. Steinberg, Jr.
Mrs. Daniel P. Steinberg, Jr.

Mrs. Frank Scott
Mrs. Frank Scott

Mrs. T. A. Howells
Mrs. T. A. Howells

League of Women Voters of Appleton Wisconsin

BY-LAWS, as revised February 1947

ARTICLE I

Sec. 1. The name of this organization shall be the League of Women Voters of Appleton. This local league is an integral part of the League of Women Voters of the United States and of the League of Women Voters of Wisconsin.

ARTICLE II

Purpose and Policy

Sec. 1. Purpose. The purpose of the League of Women Voters of Appleton shall be to promote political responsibility through informed and active participation of citizens in government.

Sec. 2. Policy. The League of Women Voters of Appleton may take action on local governmental measures and policies in the public interest in conformity with the Platform of the League of Women Voters of the United States. It shall not support or oppose any political party or candidate.

ARTICLE III

Membership

Sec. 1. How Composed. The membership of the League of Women Voters of Appleton shall be composed of voting members and associate members. Any person who contributes to the purpose and policy of the League shall be eligible for membership.

Sec. 2. Types of Membership.

- a. Voting members shall be women citizens of voting age.
- b. Associate members shall be all other members.

ARTICLE IV

Board of Directors

Sec. 1. Number, Manner of Election, and Term of Office. The Board of Directors shall consist of the five (5) officers of the League, six (6) elected directors, and not more than six (6) appointed Directors. Six Directors shall be elected by the general membership at each Annual Meeting, and shall serve for a term of one (1) year or until their successors have been elected and qualified. The elected members shall appoint such additional Directors, not exceeding six, for terms of one year, as they deem necessary to carry on the work of the League.

All elected State Board Members shall be additional members of the Board of Directors by virtue of their state offices.

Sec. 2. Qualifications for all elective offices.

No person shall be elected to serve as an officer, director, or representative of this organization unless she is a voting member of the League of Women Voters of Appleton, and has attended at least two-thirds (2/3) of the League activities for the previous year. Appointed Directors may be new members.

Sec. 3. Vacancies. Any vacancy occurring in the Board of Directors by reason of resignation, death or disqualification of an officer or elected member may be filled, until the next Annual Meeting, by a majority vote of the remaining members of the Board of Directors. Three consecutive absences from a board meeting without a valid reason shall be deemed a resignation.

Sec. 4. Powers and Duties. The Board of Directors shall have full charge of the property and business of the organization, with full power and authority to manage and conduct same, subject to the instructions of the general membership. It shall plan and direct the work necessary to carry out the program as adopted by the National Convention and the State Convention. The Board shall create and designate such special committees as it may deem necessary.

Sec. 5. Meetings. There shall be at least nine (9) regular meetings of the Board of Directors annually. The president may call special meetings of the Board of Directors, and shall call a special meeting upon the request of five members of the Board.

Sec. 6. Quorum. A majority of the members of the Board of Directors shall constitute a quorum.

ARTICLE V

Officers

Sec. 1. Enumeration and Election of Officers.

The Officers of the League of Women Voters of Appleton shall be a President, a first Vice-President, a second Vice-President, a Secretary, and a Treasurer who shall be elected for terms of one year, by the general membership, at the Annual Meeting, and shall take office immediately.

Sec. 2. The President. The President shall preside at all meetings of the organization and of the Board of Directors. She shall be, ex-officio, a member of all committees except the Nominating Committee. She shall have such usual powers of supervision and management as may pertain to the office of the President, and shall perform such other duties as may be designated by the Board.

Sec. 3. The Vice-Presidents. The two Vice-Presidents, in the order of their rank, shall, in the event of absence, death, or disability of the President, possess all the powers and perform all the duties of that office. In the event that neither Vice-President is able to serve in this capacity the Board of Directors shall elect one of their number to fill the vacancy. The Vice-Presidents shall perform such other duties as the President and Board may designate.

Sec. 4. The Secretary. The Secretary shall keep minutes of all meetings of the League and of all meeting of the Board of Directors. She shall notify all Officers and Directors of their election. She shall sign, with the President, all contracts and other instruments when so authorized by the Board, and shall perform such other functions as may by incident to her office.

Sec. 5. The Treasurer. The Treasurer shall collect and receive all moneys due. She shall be the custodian of these moneys, shall deposit them in a bank designated by the Board of Directors, and shall disburse the same only upon order of the Board. She shall present statements to the Board at their regular meetings and at each regular membership meeting.

Sec. 6. Local League Officers may be elected to the same office for no more than two consecutive terms.

ARTICLE VI

Financial Administration

Sec. 1. Fiscal Year. The fiscal year of the League of Women Voter of Appleton shall commence on the first day of April in each year.

Sec. 2. The amount of the annual dues shall be determined at the April meeting of the new Board of Directors, and shall be due and payable at the regular April membership meeting. Any member who fails to pay her dues within six (6) months, i.e; by the October meeting, shall be dropped from the membership rolls.

Sec. 3. Budget. A budget for the ensuing year shall be submitted by the Board of Directors to the April meeting for adoption. The budget shall include support for all financial obligations approved by the Board of Directors and assumed by the Local League for the ensuing fiscal year.

Sec. 4. Budget Committee. A Budget Committee shall be appointed by the Board of Directors at least two months prior to the April meeting to prepare a budget for the ensuing year. The Treasurer shall not be eligible to serve as chairman of this committee.

ARTICLE VII

Meetings

Sec. 1. Membership Meetings. There shall be at least nine meetings of the membership each year. Time and place shall be determined by the Board of Directors at their April meeting.

Sec. 2. Annual Meeting. The Annual Meeting shall be the regular March membership meeting. The Annual Meeting shall:

- a. Elect five officers and six Directors.
- b. Transact such other business as may properly come before it.

ARTICLE VIII

Nominations and Elections

Sec. 1. Nominating Committee. The Nominating Committee shall consist of five members, only two of whom shall be members of the Board of Directors. The Board of Directors shall elect this committee at their January meeting, and shall announce the names of the committee members at the regular January Membership meeting.

Sec. 2. Report of Nominating Committee and Nominations from the Floor. The report of the nominating committee of its nominations for Officers and Directors shall be presented at the February meeting of the general membership, one month before the date of the Annual Meeting. The report of the Nominating Committee shall be presented to the Annual Meeting. Immediately following the presentation of the report, nominations may be made from the floor by any voting member provided the consent of the nominee shall have been secured.

Sec. 3. Elections. The election shall be by ballot, provided that when there is but one nominee for each office, the secretary may be instructed to cast the ballot for every nominee. A majority vote of those qualified to vote and voting shall constitute an election.

ARTICLE IX

Action

Sec. 1. Member Action. Members may act in the name of the League of Women Voters of the United States only when specifically authorized to do so by the Board of Directors.

Sec. 2. Local League Action. The League of Women Voters of Appleton may act only in conformity with, or not contrary to, the position taken by the League of Women Voters of the United States as stated in the Platform.

ARTICLE X

Sec. 1. National Convention. The Board of Directors at its meeting immediately following the "Call to Convention", or immediately preceeding the Convention of the League of Women Voters of the United States, shall select a slate of members eligible to be delegates to that convention in the number allotted to the League of Women Voters of Appleton under the provisions of Article X, Section 4 of the By-laws of the League of Women Voters of the United States. This slate shall be presented at the next regular membership meeting. Additional nominations shall be made from the floor, with previous consent of the nominee. Elections shall be held at the same meeting at which the slate is presented.

Sec. 2. State Conventions. The above procedure shall apply to all State Convention Delegates .

ARTICLE XI

Parliamentary Authority

Sec. 1. Parliamentary Authority. The rules contained in Roberts Rules of Order Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-laws.

ARTICLE XII

Sec. 1. Amendments. These By-laws may be amended by a two-thirds vote of the voting members at any meeting, provided the amendments were submitted at the membership at least one month in advance.

**BY LAWS OF THE APPLETON LEAGUE OF WOMEN VOTERS
(As amended April 1, 1943)**

Article I Name:

The name of this organization shall be the Appleton League of Women Voters.

Article II-Section 1. Object:

The object of the Appleton League of Women Voters shall be to promote political education through active participation of citizens in government.

Section 2. Policy:

Its policy shall adhere to the policies of the National League of Women Voters. Its officers, however, shall refrain from conspicuous activity in a political party during their term of office, so that the public may have no reason to doubt the non-partisan character of the League.

Article III - Membership:

Section 1. All individuals subscribing to the object of the League of Women Voters shall be eligible to membership.

Section 2. Membership becomes effective upon the payment of the prescribed yearly dues.

Section 3. The fiscal year is to run from September first to August thirty-first.

Section 4. Amount of yearly dues shall be determined at the August meeting of the Board of Directors.

Sec. 5. Membership dues must be paid before January 1st of each year.

Article IV - Officers:

Section 1. The officers of the Appleton League of Women Voters shall be the President, Vice-president, Recording Secretary, Corresponding Secretary, and Treasurer.

Section 2. The officers shall be elected at the regular meeting of the entire membership. *shall take office at the " "*

Section 3. A slate of nominees shall be presented by a committee appointed by the President, and nominations shall be accepted from the floor.

Section 4. The President shall preside at all meetings of the League, and shall be ex-officio member of all committees except the nominating committee.

*Amended
Feb. 1945 - as
(pencilled in)*

April ✓

Section 5. The Vice-president shall perform the duties of the President in case of her absence, and other duties designated by the Board of Directors.

Section 6. The Recording Secretary shall keep a record of all of the reports and business handled at both the board meetings and the regular membership meetings.

Section 7. The Corresponding Secretary shall handle all necessary general League correspondence.

Section 8. The Treasurer shall receive all money paid to the League and shall deposit same in the name of the Appleton League of Women Voters in the 1st Nat'l Bank of Appleton. She shall make a report of the financial affairs of the League at any meetings required by the Board of Directors.

Section 9. Officers shall hold the same office no longer than two consecutive terms.

Article VI - Board of Directors:

Section 1. There shall be a Board of Directors consisting of the five elected officers, a parliamentarian, an advisor, the departmental chairmen, publicity chairman and the chairmen of all standing committees.

Section 2. The Board of Directors shall determine all League policy and shall direct the activities of the organization.

Section 3. Regular meetings of the Board of Directors shall be held at least once each month at such time & place as they may designate. Special Board meetings may be called at any time by order of the president or at the request of a Board quorum. The special meeting shall not be confined to the business for which it was called.

Section 4. Six members of the Board of Directors shall constitute a quorum to transact business.

Section 5. The President shall appoint the department chairmen, publicity chairman, membership chairman, parliamentarian, and advisor and officers, within the month following the election.

Section 6. There shall be a member of the Board of Directors active on all important committees and she shall report the activities of the committee at all Board Meetings.

Article VII - State Representation:

The President, Vice-President, Recording Secretary, Corresponding Secretary, Treasurer or a duly appointed alternate, in that order, shall attend all state board and council meetings.

Article VIII - Expenditures:

All financial transactions dealing with League Business shall be acted upon and approved by the Board of Directors before payment.

Article IX - Meetings:

(a) The general membership shall have a meeting at least once each month from September through May. The time and place to be decided at the August Board Meeting.

Article X - Amendments:

Amendments to these By-Laws shall be made by being submitted at the general membership meeting, and by being voted upon and passed at the meeting immediately following the one at which presentation was made. ✓