

League of Women Voters of Appleton

Expense Record

In order to have an accurate record of what it costs to carry out the activities of LWV Appleton it is important that every member submit a record of any expenses they incur. *Contributions, in kind or monetary, are gladly accepted but **not expected**.*

Name _____

Committee or Position _____

Itemized Expenses (Purchases/Workshops etc)

Amount

1. _____ \$ _____

2. _____ \$ _____

3. _____ \$ _____

4. _____ \$ _____

Total: \$ _____

I wish to make an "in kind" donation of \$ _____

Reimbursement Requested: \$ _____

Signature _____

Date: _____

Make check payable to _____

Address _____

Phone _____

Date Paid _____

Check Number _____

Receipts must be attached for payment.